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## ACA – Affordable Care Act 2018

Are you ready for ACA (Affordable Care Act) processing! In an attempt to streamline ACA reporting, we are starting the process a little bit earlier this year.

*Please note: if HowardSimon processed ACA for your organization in 2017 we presume you will continue to do so in 2018. If that is not the case please contact us immediately so we can update our records.*

The process is outlined below:

1. **ACA Status Updates:** This starts now! Please go through the system and update status changes that are required. We will be reaching out to you in the coming weeks to review employees we have identified that require status updates.
2. **ACA Coverage Updates:** Once all status updates have been completed, we will send you the ACA Excel Export to complete and return as in years past (or employees can be manually updated).
3. **Coverage Finalization:** Late November and early December. By this point, the workforce should be stabilized for year-end and any adjustments or modifications to coverages can be made.
4. **Finalization:** Late December/Early January. Finalize ACA Coverages and begin processing.

We will be communicating any legislative or procedural changes, as well as sending reminders in coming months. The anticipated ACA Form 1095-C 2018 deadline is January 31, 2019. If you have any questions, please reach out to our support team by email at [support@hsapayroll.com](mailto:support@hsapayroll.com) or by calling 847-945-0340. Also for more information please visit our ACA Compliance page on our website: <http://www.hsimon.com/healthcare-reform.html>.

**Thank you!**

**HowardSimon**