



HowardSimon  
retirement plans • payroll solutions  
human resources management

## **ACA – FINAL STEPS: ACTION REQUIRED!**

Thank you for completing the ACA Questionnaire! You are receiving this email because we received a response that you are an ALE (Applicable Large Employer) and wish to utilize the *HowardSimon* ACA reporting services. If you have any hesitation as to your potential ALE status, please do not hesitate to contact us.

### **Updating ACA Employee Coverages (1095-C Part II)**

The last remaining piece of data HowardSimon needs to complete your filings is the coverage data for each employee. We have added several tools in the system that will make updating the system quick and easy! [PLEASE CLICK HERE](#) for complete documentation to help walk you through the ACA Coverage update, and please do not hesitate to contact us if you need assistance.

### **Informational Links:**

- [IRS forms 1094/1095C Questions and Answers](#)
- [Employer Shared Responsibility Provisions](#)

### **Informational Video:**

- [IRS Video: Employer Share Responsibility Provisions](#)
- [IRS Video: Information Reporting by ALEs](#)

Have no fear! We are here to help you walk through this process. If you have any questions or would like to discuss this information in further detail, please do not hesitate to reach out to our client service team.

**Happy Holidays!**